

IN THE MAGISTRATE COURT OF LEE COUNTY
STATE OF GEORGIA
PO Box 530
Leesburg, GA 31763
(229) 759-6016

Civil Action No. _____

PLAINTIFF:

Phone No. _____

Email: _____

DEFENDANT:

Phone No: _____

Email: _____

STATEMENT OF CLAIM

Suit on a note ☐ Suit on Account ☐ Other: Explain _____

1. The Court has jurisdiction over the Defendant because: the Defendant is a resident of Lee County; or
other _____

2. Plaintiff claims the Defendant is indebted to the Plaintiff as follows:

3. That said claim is in the amount of \$ _____ principal, \$ _____ interest, \$ _____ late fees, \$ _____
attorney fees, plus \$ _____ court cost; and all future cost of this suit.

STATE OF GEORGIA, LEE COUNTY:

_____ being duly sworn on oath, says the forgoing is a just and true statement of the amount owing by
Defendant to Plaintiff, exclusive of all set-offs and just grounds of defense.

Sworn to and subscribed before me this
_____ day of _____, 20____.

Plaintiff / Agent

Agent's Title

Notary Public, Clerk, Deputy Clerk

Phone No.

NOTICE AND SUMMONS

To: THE ABOVE-NAMED DEFENDANT(s)

You are hereby notified that the above-named Plaintiff(s) has made a claim and is requesting judgement against you in the sum shown by the foregoing statement. **YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGEMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. YOUR ANSWER MAY BE FILED IN WRITING OR MAY BE GIVEN ORALLY TO THE JUDGE, BUT ONLY IN OPEN COURT IN PERSON WITHIN THE 30 DAY PERIOD. NO TELEPHONE ANSWERS ARE PERMITTED.** The court will hold a hearing upon this claim at the Lee County Courthouse Annex, 104 A Leslie Highway, Leesburg, GA, a time to be set after your answer is filed. If you have witnesses, books, receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses subpoenaed, see the court clerk for assistance. If you have any claim against the Plaintiff, you should notify the Court and file a written answer and counterclaim immediately. If you admit the claim to be true but desire additional time to pay, you must come to the hearing in person and state the circumstances to the Court.

Filed this _____ day of _____, 20____.

Clerk, Magistrate Court of Lee County